

On Tuesday, June 11th, 2024, at 6:00 PM, Council President pro-tem Chris Raftery opened the Council meeting with a moment of silence, and the Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:

Chris Raftery	and: Tom Gray, Village Administrator
Mark Miller	Bonnie Beck, Fiscal Officer
Sue Rogers	Heather Alicea, Administrative Specialist
Tammy Schlachter	Jim Barney, Solicitor
Sam Wiley	Gary Lyons, Chief of Police

Also attending: Lt. Troy Kimball, Phil Wheeler from The Hub, Cindy Wilson and Sue Roger's grandson.

The May 2024 financial reports, bank statements, balance sheets, check reports, and bank reconciliations were previously distributed to Council via e-mail.

EXCUSAL OF MAYOR AND COUNCIL MEMBER

Mayor Joseph Galea and Council member Bob Whitacre had previously notified everyone that they would be unable to attend tonight's meeting. Chris Raftery asked Council for a motion to excuse Mayor Joseph Galea and Bob Whitacre from tonight's meeting. Mark Miller made that motion, seconded by Sam Wiley. Motion carried with no discussion.

APPROVAL OF AGENDA

Chris Raftery asked for Council's approval of the agenda as presented. Sam Wiley made a motion, seconded by Sue Rogers, to approve the agenda as presented. Motion carried with no discussion.

DISPOSITION OF MINUTES

Chris Raftery asked Council for a motion to approve the minutes from the regular Council meeting on 5/14/24, the special Council meeting on 5/28/24 and the work session on 5/28/24. Sue Rogers made that motion, seconded by Tammy Schlachter. Motion carried with no discussion.

APPROVAL OF FINANCIAL REPORTS

Sam Wiley made a motion, seconded by Sue Rogers, to approve the May 2024 financial reports as presented. Motion carried with no discussion.

APPROVAL OF THE MONTHLY CREDIT CARD REPORT

Sue Rogers made a motion, seconded by Tammy Schlachter, to approve the May 2024 credit card report. Motion carried with no further discussion.

OPPORTUNITY FOR CITIZENS TO ADDRESS COUNCIL

Cindy Wilson spoke about the sidewalk in front of her mother's house on Broad Street. Cindy said she came to last month's Council meeting to talk about this and she is back this month because the sidewalk is still the same. Cindy said she power washed the sidewalk today and she brought a cardboard box with her that contained cold patch residue that had been used to repair the sidewalk recently. Cindy said the Village may want to use it to repair some of the pot holes around town. Cindy said that she assumes the Village is taking some of the responsibility for the sidewalk in front of the house since they sent their workers over to repair it. Cindy said she is going to ask one more time that the sidewalk be repaired in a professional manner and not with pothole cold patch. Cindy said it's been 30 days since the last meeting and no one has contacted Cindy or her mother about making the necessary repairs, and Cindy said she has power of attorney to speak for her mother. Cindy asked if the Village is going to do anything or not, and if not, the Village needs to come and get the pothole filling and Cindy will pay to have the sidewalk repaired. Cindy said it's the Village's tree that is causing the upheaval of the sidewalk, therefore it's the Village's problem. Cindy asked Council if it's going to be fixed or not. Chris asked Tom to shed some light on the situation. Tom said we've gone throughout the entire Village and this is one area, in addition to many others, that need attention. The next course of action is to take the list of areas where sidewalks need repaired or replaced and see what the cost would be to use a contractor that can do hydraulic leveling for repair. Sue asked Tom how long this process would take. Cindy then inquired from Tom about the number of residents who have received shoddy sidewalk repairs from the Village. Tom advised Council the Village will begin a review, which is not something that can take place immediately due to funding and the need to evaluate each individual situation and cost. Tom asked Council to keep in mind that it's a shared cost between the Village and the resident. Chris asked Cindy if she could be patient while the Village seeks a contractor to review the situation. Cindy asked the following: will she be informed as to what her mother's portion of the cost will be; if her mother has the option to opt out; will the Village pick

up the residue from the pothole patch that was placed on the sidewalk in front of her mother's house; and, is someone from the Village going to clean up the pothole cold patch residue that continues to litter the sidewalk. Cindy has been around the Village and other than downtown, she doesn't see too many residents that have pothole cold patch on their sidewalks. Cindy said she can be patient if her questions can be answered, but come August or September, she isn't going to be patient anymore. Chris said residents need to let the process get started and certain things have to be put into place, the first is to find a contractor that is able to do the work and that may take time. Cindy asked if she and her mother will be informed of any costs during this process. Cindy also asked if her mother will have the choice to pay the cost or opt out. Bonnie asked Cindy what she means by opting out. Cindy said that means they will fix the sidewalk themselves. Bonnie said she is pretty sure that the ORC states residents are responsible for the sidewalk in front of their home, but she will look it up to be sure. Bonnie said she is the one who is usually responsible for this kind of correspondence and she will make sure that Cindy is aware of everything via a letter in the mail. Bonnie said if the Village hires a contractor to do the work and if any cost were to fall on Cindy's mother, the Village can assess her property taxes over a period of time to pay off the cost through the property taxes instead of a lump sum payment. Cindy said in the meantime, she needs to know where she can dump the sidewalk cold patch residue that is collecting, as the landfill told her they can't accept it. Tom advised the Village will clean it up and Council confirmed Cindy can leave the box of residue that she brought with her tonight. Cindy said if she doesn't hear anything in 60 days, she will return. Sam agreed that this situation needs to be resolved all over town, and the cold patch is temporary to prevent any hazards. Cindy exited the meeting at 6:10 PM.

ADMINISTRATIVE REPORTS

Administrator - Tom presented his report that was previously submitted to Council. Tom said one action item is the sale of no longer needed equipment that the Village is in possession of: a landscape trailer; a Generac 30kw natural gas generator with transfer switch; a pulsar 20-inch push mower; a 25 HP three-phase motor (Fairbanks); a 15 HP three-phase motor (Baldor); and three ½ HP sewage/sludge pumps. Tom asked for Council's approval for these items to be auctioned off at the Huron County Auction, occurring on 6/15/24. Chris asked Council for a motion to approve putting these items up for auction on 6/15/24. Sue Rogers made that motion, seconded by Sam Wiley. Motion carried with no discussion.

Fiscal Officer – Bonnie presented her report that was previously submitted to Council. Bonnie had no items to present that need approval from Council. With Jim's assistance, the Village took small claims court action on the driver who caused the accident on Route 20, that the school bus was involved in. The driver hadn't paid on the invoice that was sent to him. We had to waive \$360.25 of that invoice, as the court won't allow any small claims filings that are more than \$6000. By default, the Village was able to obtain a \$6000 judgment. Bonnie sent Council a copy of the Village's proposed cyber security policy. Bonnie hopes to present the policy at the next Council meeting, which can be passed by motion. The annual audit will start in July. The beautification of the corner of Main Street and Monroe Street is coming together and will be finished soon.

Police – Chief presented his report that was previously submitted to Council. Officer Logan Gale completed his 6-month probationary period. Officer Matthew Wilson turned in his resignation as he is working full-time for Woodville PD and doesn't have the ability to work part-time hours for the Monroeville PD. Chief found out this morning that Officer Gerald Broeckel was sworn in as a full-time officer for the New London PD. Chief hasn't received a resignation letter from him as of yet and is unaware if Officer Broeckel is going to be able to work full-time for the New London PD and part-time for the Monroeville PD. Hooked on Fishing had a good turn-out. Chief said 55 children registered for fishing and there were almost the same number of adults in attendance, so there were around 130 people total. Chief reached out to the Sandusky Police Department Academy's commander about the old MPD cruiser and the commander is interested, so further discussion will take place in the near future. Chief said he is aware that Council received an email from Jason Zimmerman in regards to parking issues by the lot that Jason owns, located by Subway. Chief said the MPD regularly checks the area and occasionally there is a truck parked by the Mr. Zimmerman's lot or down by Bores Manufacturing. The truck drivers are usually making deliveries, which the MPD allows. In the past, there's been the occasional semi as well, but semi drivers have recently been pulling over on the curve of U.S. 20 to grab a sandwich from Subway or have their lunch, instead of pulling over on the back street. Chief said his department doesn't consider that to be hazardous and the trucks aren't blocking traffic, so the PD allows it. Mark asked Chief if he allows the semis to park on the side of the road by Jason Zimmerman's lot and Subway. Chief said that is what Zimmerman's current complaint is in regards to. Chief said as long as the semi isn't blocking traffic or causing a hazard, they are allowed to pull over and park. Tammy asked Chief if the GATSO cameras are still shut down and Chief verified that camera operations are still suspended. Jim advised he would touch on GATSO during his report.

Solicitor – Jim Barney said the traffic cameras are almost ready to get back up and running. It was a struggle to get a hold of someone at GATSO in regards to the new Village Ordinance for the cameras. The Mayor ended up reaching out to someone on GATSO's end via email and that helped generate more of a response. The citations are going to start being forwarded to the Chief again, under the new format that

corresponds with the new Ordinance. In regards to Jason Zimmerman, Jim and Zoning Inspector Dave Mahl composed a letter to Mr. Zimmerman about his lot. Mr. Zimmerman has rocks and logs around the perimeter of his property and they are in the road right-of-way. Jim said Mr. Zimmerman had told him that he had planned on appearing at tonight's meeting. The rocks and logs that Mr. Zimmerman put around his property are the definition of a fence. Mr. Zimmerman sent an email to Tom, complaining that other residents have rocks in their yard and he attached pictures. Jim said Mr. Zimmerman doesn't have a rock in his yard, he is using rocks to make a fence, which is a zoning violation. The letter that Jim and Dave Mahl sent to Mr. Zimmerman advised him that he needs to obtain a zoning permit for a fence. Mr. Zimmerman's response was to say that the MPD wasn't enforcing certain statues. Jim wanted Council to be aware of what was going on in case there were further complaints and/or if anything popped up on social media. Sam asked if anyone knew what the status was of Jason building on his lot. Chief said that Mr. Zimmerman recently put-up a for sale sign on the lot. Chief reminded Council that his department does vacation checks for those going out of town.

Mayor – Chris Raftery had no information to report on behalf of Mayor Joseph Galea.

BOARD AND COMMISSION REPORTS

Huron River Joint Fire District: Bob Whitacre was excused from tonight's meeting; therefore, no information was reported per the 6/5/24 H.R.J.F.D. meeting.

ORDINANCES & RESOLUTIONS FOR FIRST READING

Ordinance 2024-13 *An Ordinance repealing Ordinance 2012-15, thereby repealing Chapter 1301 of the Codified Ordinances, and re-creating Chapter 1301 of the Codified Ordinances regarding fees and deposits for Monroeville, OH.* was presented for first reading. No discussion.

Ordinance 2024-15 *An Ordinance amending section 6 of Monroeville's Income Tax Ordinance regarding credit for tax paid to other municipalities* was presented for first reading. No discussion.

ORDINANCES & RESOLUTIONS FOR SECOND READING

Resolution 2024-14 *A Resolution in the matter of determining emergency management service for the political subdivision of the Village of Monroeville* was presented for second reading. No discussion.

ORDINANCES & RESOLUTIONS FOR PASSAGE

Chris Raftery asked for a motion to suspend the rules for the following legislation. Sam Wiley made that motion, seconded by Tammy Schlachter. Motion carried with no discussion.

Ordinance 2024-14 *An Ordinance amending or supplementing certain funds for appropriations Ordinance No. 2024-02, and declaring an emergency* was presented for passage. Sam Wiley made a motion, seconded by Sue Rogers, to pass Ordinance 2024-14 by title only. Motion carried with no discussion.

Resolution 2024-17 *A Resolution repealing Resolution 2017-11 and authorizing the Mayor to enter into a contract with the Huron County Sheriff's Office for limited dispatching services for the Police Department of Monroeville, Ohio, and declaring an emergency* was presented for adoption. Sue Rogers made a motion, seconded by Sam Wiley, to adopt Resolution 2024-17 by title only. Chief asked Bonnie if this is the one they discussed previously, in regards to the Village not having to pay the dispatching fee. Bonnie confirmed that they spoke about not having to pay the fee, but the Resolution still has to be passed just in case anything falls through, which we've always done. Motion carried with no further discussion.

Resolution 2024-19 *A Resolution establishing a special revenue fund for the accounting of monies from the H2Ohio Equipment Grant, and declaring an emergency* was presented for adoption. Sue Rogers made a motion, seconded by Mark Miller, to adopt Resolution 2024-19 by title only. Motion carried with no discussion.

Resolution 2024-20 *A Resolution authorizing the Fiscal Officer to advance funds from the General Fund to the Ohio EPA H2Ohio Equipment Grant Fund, and declaring an emergency* was presented for adoption. Sam Wiley made a motion, seconded by Sue Rogers, to adopt Resolution 2024-20 by title only. Motion carried with no discussion.

APPROVAL OF BILL SUMMARY

Sue Rogers made a motion, seconded by Tammy Schlachter, to approve the bill summary as presented, which included memo expenses and check # 046068 to check # 046133, for a total of \$866,428.14. Motion carried with no discussion.

COUNCIL BUSINESS

Chris asked the Chief if he is ready for Council to make a motion regarding the old police cruiser. Chief said not yet, as that is to be determined. Sam asked to be excused from the July 2024 Council meeting as he will be out of state. Bonnie asked if a Finance Committee meeting can be scheduled the last week of June. It was determined a finance meeting will be held on Tuesday, 6/25/24, at 6pm. Sam asked to be excused from the 6/25/24 Finance Committee meeting as well. Mark asked Tom if Council needs to discuss bleachers. Tom said it's a project that's in the works and Council will be able to see a design once something goes to the Planning Commission. Bonnie asked if Council would like to consider not holding work sessions during the rest of the summer unless necessary. Council confirmed.

ADJOURNMENT

There being no other business to come before them, Mark Miller made a motion, seconded by Sam Wiley, to adjourn. Motion carried with no discussion. The meeting adjourned at 6:30 PM.

Heather Alicea, Administrative Specialist

Chris Raftery, Council President Pro-tem

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